

Active Club Program (Round 56) - 2026-27 - Application Form

Form Preview

Active Club Program Eligibility

* indicates a required field

Application Introduction

Introduction

This application form is for the Active Club Program (Round 56).

Objectives

The Active Club Program provides funding support to active recreation, sport and recreational fishing clubs to further develop the programs and services they provide within the South Australian community. Grants of either \$1,500 or \$3,000 will be available for each applicant based on the membership of the club.

Please ensure you have thoroughly reviewed the eligibility criteria outlined in the guidelines which are located on the [Office for Recreation, Sport and Racing \(ORSR\) website](#) before proceeding with your application.

Completing an application

If you need further guidance in the application process, are unable to submit the SmartyGrants application or wish to withdraw a submitted application, you can contact ORSR via email or phone: ORSR.Grants@sa.gov.au or 1300 714 990 (select option 1).

If you do contact us throughout the application process, please quote the application number below.

Application Number

This field is read only.

Legal name of organisation

Please ensure you enter the name how it appears according to the ASIC Registers website: https://connectonline.asic.gov.au/RegistrySearch/faces/landing/SearchRegisters.jspx?_adf.ctrl-state=ijte80jlp_4.

Please write 'Incorporated' and not 'Inc.'

What is the legal name of the organisation submitting this application? *

Organisation Name

Please ensure your organisation name is entered as it appears on your Certificate of Incorporation. If you are unsure, please search for your organisation name under the "Organisation & Business Names" drop down option on the Search ASIC Registers website.

Gaming Machine Licence Eligibility Check

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Does your organisation hold a gaming machine licence? *

☐ Yes

☐ No

If yes, you are NOT eligible to apply. Please DO NOT continue.
<https://www.cbs.sa.gov.au/sections/LGL/register-of-gaming-machine-entitlements>

Membership and Organisation Type Eligibility Check

What is your organisation's total membership? *

Membership number to include all PAID memberships as well as associate, social, life memberships etc.

Please note you may be required to provide evidence of your membership numbers.

Please select what type of organisation you are *

Can only be a not-for-profit active recreation or sport club or community organisation whose purpose is the delivery of active recreation or sport programs and services in South Australia; or a not-for-profit recreational fishing club whose purpose is the delivery of recreation programs and services in South Australia.

Financial Statements

Organisations incorporated under the *Associations Incorporation Act 1985* (SA) must:

- prepare financial statements for each financial year, and
- present these financial statements to members at the Annual General Meeting (AGM).

Prescribed associations (annual gross receipts over \$500,000) must also:

- have their financial statements audited by a registered auditor, and
- submit a copy of Consumer Business Services CBS within 6 months of the end of the financial year.

Failure to provide this information correctly may result in your application being deemed ineligible.

Statement of Financial Performance (covering a 12 month period) *

Attach a file:

Income Statement/Receipts and Payments

Note: Bank statements are *not* accepted.

Statement of Financial Position *

Attach a file:

Balance Sheet / Statement of Assets and Liabilities

I have attached my organisations most recent Statement of Financial Performance (covering a 12-month period) and Statement of Financial Position *

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☐ Yes

Failure to provide both your Statement of Financial Performance (Income Statement) and Statement of Financial Position (Balance Sheet) may result in your application being deemed ineligible.

If the Club's Treasurer is looking for assistance the following are useful;

[Guide for Community Financial Officers in Australia](#) (CA Australia, New Zealand)

[A Guide to Understanding the Financial Reports of Not-For-Profit Entities](#) (CPA Australia)

[Financial Management in incorporated associations](#)

[Example Balance Sheet](#)

[Example Profit and Loss Statement](#)

Organisation Details

* indicates a required field

Previously applied for funding through the Active Club Program

Additional information will be required if your organisation has not previously applied for funding through the Active Club Program. If you are unsure if your organisation has applied before, please contact the Funding Services team on 1300 714 990.

Prior to this current round, has your organisation previously applied for funding through the Active Club Program? *

☐ Yes

☐ No

Organisation History

Has the organisation ever been known by another name? *

☐ Yes

☐ No

If so, what was it?

Has the organisation ever been involved in a Merger or Amalgamation? *

☐ Yes

☐ No

What were the organisation's names that formed the merged or amalgamated entity?

What year was the organisation started? *

Must be a number.
If unknown please provide an estimation.

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Is the primary purpose of your organisation sport and/or active recreation? *

- ☐ Yes
☐ No

Constitution

Please attach the most recent copy of the organisation's constitution.

Please upload Organisation's constitution *

Attach a file:

Membership

Please provide a breakdown of the organisation's membership:

Total number of Members

This number/amount is calculated.

Number of Members 0-18 years old *

Must be a number.

Number of Members older than 18 years old *

Must be a number.

Number of Male Members *

Must be a number.

Number of Female Members *

Must be a number.

Number of Social Memberships *

Must be a number.

Organisation Online Presence

Does the organisation have a website or social media presence? *

- ☐ Yes ☐ No

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Website or Social Media Link (ie Facebook; click Add More for additional questions)

Annual General Meeting

Date of last AGM (DD/MM/YYYY) *

Must be a date.

Copy of last Minutes Upload *

Attach a file:

Start of Financial Reporting Year (DD/MM/YYYY) *

Must be a date.

End of Financial Reporting Year (DD/MM/YYYY) *

Must be a date.

Bank Statements

Please upload bank statements that cover a minimum 3 months: *

Attach a file:

How many signatories are on the bank account to authorise payments? *

Must be a whole number (no decimal place) and at least 1.

Details of registered Public Officer

The Associations Incorporations Act 1985 (the Act) requires that an incorporated association have a public officer. The public officer must be a natural person of or above the age of 18 years who is a resident in South Australia. It is not necessary for the public officer to be a member of the association.

Name of Public Officer *

Primary Phone Number *

Must be an Australian phone number.

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Club Affiliation details

Name of affiliated State Sporting Organisation or Peak Body *

i.e. SACA, SANFL etc.

Contact Phone number for State Sporting Organisation or Peak Body *

Must be an Australian phone number.

Name of organisations Local Council *

Contact Phone number for organisations Local Council *

Must be an Australian phone number.

ABN details

If you require further assistance, please check the [ABN Cheat sheet](#)

Please confirm which statement is relevant to you *

- ☐ Our organisation has an ABN as per the Australian Business Register website
- ☐ Our organisation does NOT have an ABN and therefore needs to complete the Statement by a Supplier Form

ABN details

Please ensure you have double checked that the organisation does or does not have a registered ABN according to the Australian Business Register website: <https://abr.business.gov.au/Tools/AbnLookup>

Organisation's ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	

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Tax Concessions

Main Business Location

Please ensure your ABN matches the legal name. If you need to change your ABN details please visit: <https://abr.gov.au/For-Business,-Super-funds---Charities/Updating-or-cancelling-your-ABN/Update-your-ABN-details/>

Only complete this question if you do not have an ABN: Statement by a Supplier Form

If you do not have an ABN, you will need to submit a completed Australian Taxation Office (ATO) Statement by Supplier Form with your application, if you haven't provided your ABN or Statement of Supplier, ORSR are required to deduct withholding tax at the top marginal personal income tax rate.

Download the Statement by Supplier form from [the ATO](#) website.

Please upload completed Statement of Supplier Form: *

Attach a file:

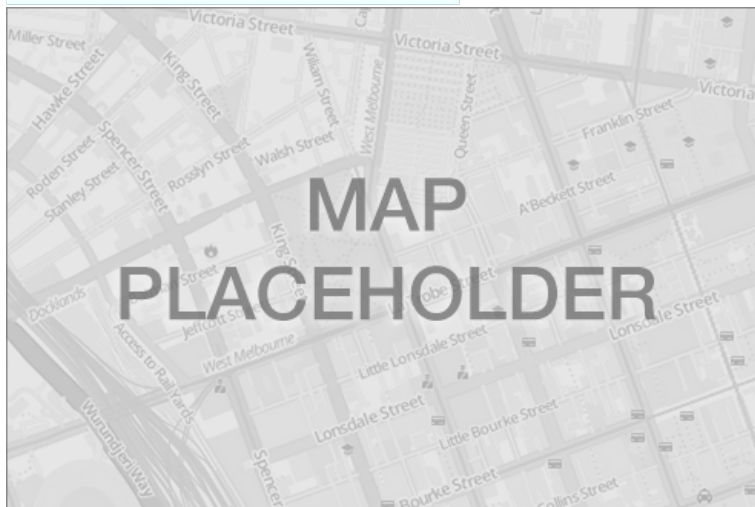
Organisation's Details

Please ensure your organisation's primary facility address is the physical address of the most frequently used location, for example: *Adelaide Oval, War Memorial Drive, North Adelaide 5006*.

PLEASE NOTE: Home addresses will not be accepted

Organisation's Primary Address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

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Council of the Facility Address

This should automatically populate from the Address provided.

State Electorate of the Facility Address

This should automatically populate from the Address provided.

Organisation's Primary Email *

Organisation's Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

If organisation's postal address is a P.O Box, select (Can't find your address?) to manually input P.O box details.

Organisation's Primary Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Name of Banking Institution *

Primary Sport / Activity

What sport / activity are you delivering? *

- | | | | |
|---|---|---------------------------------------|--|
| ☐ Archery | ☐ Equestrian | ☐ Lacrosse | ☐ Sport Climbing |
| ☐ Athletics / Little Athletics | ☐ Fencing | ☐ Martial Arts | ☐ Squash / Racketball |
| ☐ Badminton | ☐ Flying Disc / Ultimate Frisbee | ☐ Motor Sport | ☐ Surf Life Saving |
| ☐ Baseball | ☐ Football (Australian Rules) | ☐ Motorcycling | ☐ Surfing |
| ☐ Basketball | ☐ Football (Gaelic) | ☐ Netball | ☐ Swimming |
| ☐ Billiards / Snooker / Darts | ☐ Football (Gridiron) | ☐ Orienteering | ☐ Table Tennis |

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- | | | | |
|--|--|---|---|
| ☐ BMX / Mountain Biking | ☐ Football (Rugby League / Oztag) | ☐ Outdoor Recreation / Camping | ☐ Tennis |
| ☐ Bocce / Boccia / Petanque | ☐ Football (Rugby Union) | ☐ Recreational Fishing | ☐ Tenpin Bowling |
| ☐ Bowls | ☐ Football (Soccer / Futsal) | ☐ Recreation (Indoor / Fitness) | ☐ Triathlon / Biathlon |
| ☐ Boxing | ☐ Football (Touch) | ☐ Recreation (Outdoor / Fitness / Adventure / Camping / Horse) | ☐ Underwater Sports |
| ☐ Calisthenics | ☐ Gliding | ☐ Recreation (Water Activities) | ☐ Volleyball |
| ☐ Canoeing / Kayaking | ☐ Golf | ☐ Roller Sport | ☐ Water Polo |
| ☐ Cricket | ☐ Gymnastics / Kindergym / Cheerleading | ☐ Rowing | ☐ Water Skiing |
| ☐ Croquet | ☐ Handball / Goalball | ☐ Royal Life Saving | ☐ Weightlifting / Powerlifting |
| ☐ Cycling | ☐ Hockey | ☐ Sailing / Yachting | ☐ Wheelchair Sports |
| ☐ Dance (Sport) | ☐ Ice Hockey | ☐ Shooting / Rifle / Pistol | ☐ Wrestling |
| ☐ Diving | ☐ Ice Skating | ☐ Softball | ☐ Other |
| ☐ Dragon Boat | ☐ Korfball | | |

At least 1 choice and no more than 6 choices may be selected.
Please select all activities that apply to this application.

Age / Gender of Members

What age group(s) is your membership comprised of? *

☐ [0-4] ☐ [5-12] ☐ [13-17] ☐ [18-25] ☐ [26-54] ☐ [55+]

Please note, if you select that you have members under 18, you or your governing body MUST hold a Child Safe Environment Compliance Statement.

What gender(s) is your membership comprised of? *

☐ Male ☐ Female ☐ Other ☐ Different term

At least 1 choice must be selected.

Please select all relevant genders.

Child Safe Environment Compliance Statement

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Children and young people have a right to be safe and protected at all times, including when accessing services in the community.

Child protection legislation in South Australia requires certain organisations to provide a childsafe environment. All state authorities and persons or bodies who provide a service or undertake an activity that constitutes child-related work under the Child Safety (Prohibited Persons) Act 2016 must meet these obligations.

To meet the requirements under the *Children and Young People (Safety) Act 2017* and the *Child Safety (Prohibited Persons) Act 2016*, these organisations must have a child-safe environments policy in place, meet working with children check obligations and lodge a child-safe environments compliance statement.

For information on child safe environments, go to: <https://dhs.sa.gov.au/how-we-help/ngo-and-sector-support/child-safe-environment>

If your organisation is affiliated with a State Sporting Organisation, you may be covered by their policy. If this applies to your organisation, please tick "Yes" for the question below.

Does your organisation or its governing body hold a Child Safe Environment Compliance Statement? *

- ☐ Yes
- ☐ Our organisation does not provide services or activities that constitutes child-related work

If you have members under 18 you MUST hold a Child Safe Environment Compliance Statement.

Information for assessment against principles

* indicates a required field

Assessment Principles

If the application passes screening, a Funding Assessment Committee assesses all eligible applications.

Funding will be allocated using the following principles for sport and active recreation organisations:

- When an applicant last received funding for a Program and Equipment grant through the ACP.
- Whether an applicant is affiliated with its Peak Body.
- Whether an applicant is represented in regular competition by: - Female junior team or individuals (non-team sport). - Male junior team or individuals (non-team sport). - Female senior teams or individuals (non-team sport). - Male senior teams or individuals (non-team sport).

Funding will be allocated using the following principles for recreational fishing clubs

- When an applicant last received funding for a Program and Equipment grant through the Active Club Program.
- Whether an applicant is affiliated with RecFish SA.
- Whether an applicant offers regular competition.
- Whether an applicant has regular participation by: - Female juniors. - Male juniors. - Female seniors. - Male seniors.

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Is your organisation affiliated with a peak body (State or National Association)? *

☐ Yes ☐ No

Is your organisation represented in the following team or individual (non-team sport) competition or regular participation? *

- ☐ Senior Female
- ☐ Senior Male
- ☐ Junior Female
- ☐ Junior Male

For the purposes of this program juniors are considered as primary school or high school aged children.

Peak body

Please select the peak body from the list provided. *

If your affiliated peak body is not listed, please select 'other'.

Declaration and Submission

* indicates a required field

What can the grant be spent on?

You are not required at the time of this application to provide detail on what the grant is going to be spent on.

However, if you are successful with your application, you will be required to provide details of the expenditure of the grant. As per the Guidelines these costs must meet the program's objectives, be listed as an eligible cost.

Examples of ELIGIBLE projects:

- Sporting equipment
- Fishing equipment
- Uniforms and protective gear
- Professional development
- Positive menstrual health initiatives
- Medial training
- Medical equipment
- Club promotion
- Hardship subsidies
- Technology directly associated with participation or club sustainability
- Playing venue maintenance equipment
- Energy and Water efficiency initiatives
- White goods
- Minor club infrastructure upgrades

Examples of INELIGIBLE projects:

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- Costs incurred before 1 July 2026
- Projects that do not provide a benefit to sport or active recreation
- Operating costs
- Covering food, catering costs and catering utensils
- Furniture
- Non-essential technology
- Prizes
- Cleaning products
- Wages
- Coach or player payments
- Travel and accommodation
- Stationery
- Subscriptions
- Motor vehicles

Before you press submit

Declaration Instructions

1. The declaration below must be read and acknowledged by two different authorised representatives of your organisation.
2. At least one representative must be a member of the Board / Management Committee or Public Officer or Senior Management in case of larger organisations.

Declaration by authorised persons

I make the following declaration:

1. I am duly authorised by the organisation to prepare and submit this application.
2. This organisation is eligible to apply for funding in accordance with the eligibility criteria in the [Guidelines](#).
3. The responses in this application and all supporting documents provided are to the best of my knowledge true and correct.
4. I understand that information within this application may be used or published in accordance with the [Guidelines](#).

First Authorised Representative *

Title	First Name	Last Name

This representative will be the contacted regarding this application.

Position *

Primary Phone Number *

Must be an Australian phone number.

Second Authorised Representative - Head of Organisation *

Title	First Name	Last Name

This contact should be the head of the organisation (President, Chair or Public Officer)

Position - Head of Organisation *

eg. CEO, President, General Manager. If successful in receiving funding, the grant agreement will be issued to the Head of Organisation.

Primary Phone Number *

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Other Phone Number (optional)

Must be an Australian phone number.

Primary Email *

Must be an email address.

Date *

Must be a date and between 20/8/2026 and 30/11/2026.

Must be today's date.

Must be an Australian phone number.

Other Phone Number (optional)

Must be an Australian phone number.

Primary Email *

Must be an email address.

Date *

Must be a date and between 20/8/2026 and 30/11/2026.

Must be today's date.

Feedback

If you have the time, we would appreciate some feedback.

Have you previously applied for our grants?

☐ Yes ☐ No

How did you find out about this grant application?

- | | | |
|---|--|---|
| ☐ Council | ☐ Email from other organisation | ☐ Newspaper |
| ☐ Electorate Office | ☐ Facebook post | ☐ Other Social Media |
| ☐ Email from the Office for Recreation, Sport and Racing | ☐ Grant Finder Website (e.g. GrantAssist) | ☐ Other |

Select as many that apply

Did you contact a Grants Administrators for assistance?

☐ Yes ☐ No

Did you email or telephone the grant administrators for assistance

How satisfied were you with the assistance you received when contacting a Grant Administrators?

☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

1 = very dissatisfied to 5 = very satisfied

How many minutes did you take to complete this application?

Must be a number.

An estimate number of minutes.

Any other comments or feedback to share with us about the application process?

